Change Order

This change order amends the original contract between the Contractor and the Client. Everything in the original contract stays the same except what is changed below.

Original contract

Contractor

Client

Project address

Original contract date

Change order number

Description of change

What is being added, removed or changed, and why

Effect on price

Previous contract total

Cost of this change (+/-)

New contract total

Payment of this change is due

Effect on schedule

Days added or removed

New estimated completion date

The Contractor will not start the changed work until both parties have signed this change order. By signing, both parties agree to the change, price and schedule above. Electronic signatures are binding.

Contractor

Signature

Full name

Date

Client

Signature

Full name

Date