Event Services Contract

This contract is between the Vendor and the Client named below for services at the event described.

Vendor business name

Service type (DJ, catering, planning...)

Client name

Client phone

1. Event

Event type

Event date

Venue and address

Vendor arrival time

Service start

Service end

Services and items included

2. Price and payments

Total price (before tax)

HST

Deposit due on signing

Balance due by

Overtime rate (per hour)

3. Cancellation

The deposit reserves the date and is non-refundable. If the Client cancels less than the number of days below before the event, the full price is owed, less any costs the Vendor saves. If the Vendor cancels, all payments are refunded.

Full price owed if cancelled within (days)

4. Event-day terms

The Client will arrange the Vendor's access to the venue, power, parking and any space the services need. Neither party is responsible for failing to perform because of events beyond its control, such as severe weather or venue closure; in that case the parties will try to reschedule, and otherwise payments beyond the deposit are refunded. This contract is governed by the laws of Ontario, and electronic signatures on it are binding.

Vendor

Signature	Full name	Date

Client

Signature	Full name	Date