Move-In / Move-Out Inspection Report

The landlord and tenant inspect the unit together and record its condition. Complete one report at move-in and another at move-out.

Rental unit address

Inspection date

Type of inspection (move-in or move-out)

Tenant name(s)

Condition of the unit

Note anything damaged, worn, dirty or missing in each area, including walls, floors, windows, doors, fixtures and appliances.

Entrance and hallways

Living and dining room

Kitchen and appliances

Bathroom(s)

Bedroom 1

Bedroom 2

Other rooms, balcony, storage, parking

Smoke and carbon monoxide alarms tested and working (yes/no)

Keys, fobs and remotes given

Tenant's comments

Anything the tenant disagrees with or wants to add (or "none")

By signing, the landlord and tenant confirm they inspected the unit together and that this report records its condition on the date above, except as noted in the tenant's comments.

Landlord

Signature	Full name	Date

Tenant

Signature	Full name	Date